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Empire Shared Collection Program: Preserving legacy print collections together

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Empire Shared Collection



Preserving legacy print collections

Nicole Colello & Jennifer Murray

Grants

★ *2012-13: Focused on planning*

*Develop an implementation strategy for the establishment of a **collaborative print depository** in Western New York.*

★ *2013-14: Phase 1 Implementation*

*Test the merits of the implementation strategy and create a **collection management program** that enables member libraries to assess the uniqueness, overlap, and distribution of the participating libraries' aggregate collection.*

★ *2014-15: Aggregate Serials Collection Analysis*

The continuing success of the Program hinges upon having the resources to assess the aggregate collection.

Working Group



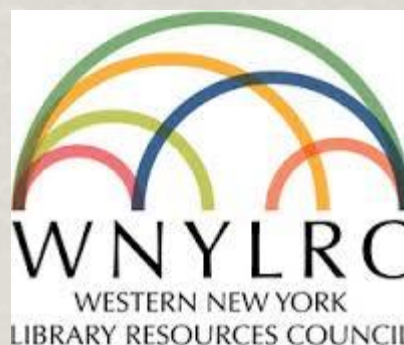
Buffalo State
State University of New York



University at Buffalo
The State University of New York



The College at
BROCKPORT
STATE UNIVERSITY OF NEW YORK



Goals

- ✿ *Promote cost-effective management and preservation of low-use legacy print collections, while assuring ready and perpetual access to scholars and researchers in Western New York*
- ✿ *Allow for space gains for member libraries*
- ✿ *Develop a sustainable model capable of growth*

Single Copy Repository

- ✿ *No duplication of titles allowed within the repository*
- ✿ *Considered the designated “last copy” for the members*
- ✿ *Starting with the University at Buffalo Libraries Annex; plans exist to transition to a distributed model as space and use dictate*

High Density Storage

Video tour of UB Libraries Annex

- <http://library.buffalo.edu/annex/annex-video.html>

Who makes decisions?

Steering Committee consisting of one representative from each Participating Library

Charge:

Maintain policies, agreements, and procedures for the establishment and maintenance of the Collection

Memorandum of Understanding (MOU) will be signed by participating members and will be reviewed periodically

With the approval of all Participating Libraries, other institutions may participate if they agree to the terms of the MOU and the policies for the operation of the collection.

Who owns the material?

- ✿ All participating members own the materials
- ✿ Materials are here forever unless Steering Committee approves withdrawals.
- ✿ As we move to a distributed model, publically accessible shelving is acceptable storage space.
- ✿ Participating libraries that include currently received periodicals in the Empire Shared Collection are not under any obligation to continue to subscribe to those titles.

Cost of Membership

The planning group determined that the fairest and most scalable way to determine the cost of membership was to use the total materials expenditures budgets of all member libraries.

All budgets are added together to create an aggregate number.

Each library's percentage of the aggregate amount is the percentage each will pay toward the Operating Cost of the program.

Membership Cost

So, for example let's say for FY12/13:

- Operating Costs of Annex = \$58,000
- UB's total materials expenditures budget = \$8.5 million
- All other participating libraries total expenditures budgets = \$8.5 million
- UB would pay 50% of the Operating Costs, which would equal \$29,000

This Business Plan is scalable: the more participants in the program, the smaller the cost to each institution!

Estimated Annex Operational Costs FY 2012/13 for Shared Collection

FY2012/2013 Shared Collection Repository Operational Costs

Personnel	Annual Cost
Annex Assistant (.20 FTE)	\$9,224
Laborer (.5 FTE)	\$15,750
Student Assistants	\$9,000
Total Personnel	\$33,974
Hardware/Software Annual Maintenance	
Purchase Satellite ILLiad Client	\$1,800
GFA (Inventory Control System)	\$17,200
DLSG Bookeye (BSCAN)	\$2,387
DLSG Bookeye (KIC)	\$2,387
Total Hardware/Software Annual Maintenance	\$23,774
Supplies	
Paper, Toner, etc.	\$1,000
Total Supplies	\$1,000
Total Estimated FY 2012/2013 Costs	\$58,748

Current members



What's Going On Now?



Collection Analysis - stages

- ✿ Identify – UB Annex serial holdings and member holdings
- ✿ Prepare – manipulate data for needs
- ✿ Organize – all data using Access database
- ✿ Verify – UB Annex serial holdings: complete runs, gaps
- ✿ Report – provide overlap reports/forms to members via website
 - ✿ Starting with the most Annex Serials Overlap and moving on from there: <http://libweb1.lib.buffalo.edu/esc/index.asp>
 - ✿ First up: Buffalo and Erie County Public Library!

Collection Analysis - tools

- ✿ Aleph reports
- ✿ Excel
- ✿ OCLC collection analysis
- ✿ Access
- ✿ SharePoint
- ✿ Reports website

Collection Analysis – challenges

- ✿ Limited resources
- ✿ Complexity/Quality of data
- ✿ Numerous tools
- ✿ Labor intensive
- ✿ Scalability

Shared collection – current

- ✦ 25,000 – 30,000 serial titles held in the Annex
11,000+ titles analyzed (237,000+ *items*)
- ✦ New OCLC symbol (BUFSP)
~4,000 *Empire Shared Collection holdings*
(starting with “dead” publication status as test load)

OCLC Shared Print Management

- ✿ OCLC's Shared Print Program and their Print Archive Metadata Guidelines were created to support the shift from locally-owned print inventory to jointly managed print.
- ✿ Some of the other OCLC Shared Print Program members include the Western Regional Storage Trust (WEST), the Committee on Institutional Cooperation (CIC), and the Maine Shared Collections program.

Who does Cataloging?

The cataloging of records for materials included in the Shared collection will be the responsibility of the depositing library.

This includes:

- Since the initial collection will be the 25,000 – 30,000 serial titles currently stored at the Annex. UB will be responsible for adding those records to the BUFSP symbol.
- Updating OCLC LHRs using the metadata guidelines of OCLC's Shared Print Collection Program.

Discovery Methods

- ✦ Local catalogs: *load records of shared materials into local catalogs – ease of discovery, yet labor intensive to maintain records in local systems.*
- ✦ Discovery layers: *We feel the ideal option would be the ability to automate loading records into discovery layers of member libraries. This would make the discovery of materials easier for library patrons; less time spent maintaining records; and efficient processing of delivery requests.*

Delivery of Shared Materials

- ✦ Delivery of materials to end users will follow established Document Delivery Best-Practices:
One business day for journal articles
- ✦ Direct Request with ILLIAD, turning on ISO and circumventing OCLC

Future Plans:

- ✿ Phase II: Shared Monographs
- ✿ Digitization support
- ✿ Print-on-demand services for member libraries
- ✿ Any other ideas...?

How to Join

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<http://empiresharedcollection.org/>